



ORDINARY PARISH COUNCIL MEETING

On Monday 06 September 2021 at 7.00pm

*Council Members are hereby summoned to attend a meeting of
Newbold Verdon Parish Council, to be held at The Sports Pavilion, Alans Way,
Newbold Verdon, Leicester, LE9 9LB*

Please inform the Clerk of your apologies, if you are unable to participate:

Tel: 07483 347773 Email: clerk@newboldverdonpc.org.uk

Signed: *J. Flavell* Josie Flavell, Parish Clerk

Public Participation: Members of the public and press are invited to address Council on any matter relating to the business to be transacted during the public session. Up to 20 minutes will be set aside for this purpose.

AGENDA

21/212	PUBLIC OPEN SESSION	
	a) To receive statements and views of the general public against business to be transacted i.e. agenda items. b) To receive the Borough Councillor report. c) To receive the Country Councillor report.	
21/213	APOLOGIES	
	To report all apologies.	
	DECLARATION OF INTERESTS	
21/214	To receive and consider any declaration of disclosable pecuniary or other interests (DPI).	
21/215	To receive and consider all dispensations or written requests for dispensation of DPI to consider.	
21/216	MINUTES	
	Resolve to the Chairman approving the minutes of the Ordinary Parish Council meeting and Confidential Closed Session held on 05 July 2021.	
	ITEMS FROM PREVIOUS MINUTES	
21/217	<u>Heritage Board Project Working Group (Min Ref. 21/176)</u> a) To receive an update from Chairman Finney. b) Resolve to apply for the Structure Licence at a cost of £75.00 and approve the Clerk to make payment of this between meetings. c) To approve a Graphic Designer from the quotes circulated to council prior to the meeting, to create the Heritage Board artwork.	DF
21/218	<u>Arnolds Crescent POS (Min Ref. 21/179)</u> Resolve to consider and approve the quote received from Burnt Oaks for works to the hedge.	JF
21/219	<u>Mallory Close Vegetation (Min Ref. 21/182)</u> To receive an update from the Clerk.	JF
21/220	<u>Jubilee Celebrations (Min Ref. 21/187)</u> Resolve to review and approve the draft Terms of Reference for the Jubilee Celebrations Working Group, as circulated to council prior to the meeting.	ALL

21/221	<u>Heritage Walk Play Area Equipment (Min Ref. 21/189)</u> Resolve to consider and approve one of the three quotes circulated to council prior to the meeting for the new play equipment installation.	JF
21/222	<u>Gym Equipment Update (Parish Initiative Fund - Min Ref. 21/190)</u> a) Resolve to approve the retrospective decision made by Council between meetings (as per June minute ref. 21/190) to approve the quote from FreshAir Fitness for £11,984.27 +VAT. b) Resolve to approve a location for the installation of the equipment as per the recommendations received from both the Green Space Committee and the Contractor.	JF
GENERAL MATTERS		
21/223	<u>Speed Indicator Data Download</u> To receive an update from Cllr Sheppard-Bools concerning the data download.	MB
21/224	<u>Sports Field Drainage Update</u> To receive an update from the Clerk.	JF
21/225	<u>Dragon Lane CCTV Software Update</u> To receive an update from the Clerk.	JF
21/226	<u>Hallmaster Annual Contract</u> Resolve to ratify the payment made between meetings to renew the annual contract at a cost of £137.00 +VAT.	JF
21/227	<u>Christmas Fayre</u> Resolve to approve the use of the pavilion for the village Christmas Fayre.	DF
21/228	<u>Market Bosworth Football Club Licence</u> Resolve to approve the Licence application to sell alcohol by Market Bosworth Football Club, for their presentation event being held on 12 th September.	JF
21/229	<u>Green Flag Award</u> Resolve to consider applying for a Green Flag Award for Dragon Lane recreation ground and approve the application fees, as per information circulated prior to the meeting.	JC
21/230	<u>Sports Field Working Group</u> a) To receive an update about the first meeting of this working group from Cllr Tessier. b) Resolve to approve the public consultation survey regarding the sports ground facilities, as circulated to council prior to the meeting.	AT/JF
21/231	<u>Dogs Signage – Dragon Lane</u> Consider a request from a member of public to have signage erected at the recreational ground regarding dogs being kept on leads.	JF
21/232	<u>Cricket Club Licence</u> Resolve to approve the extended Licence application to sell alcohol from 2pm till 10pm, opposed to starting at 4pm for their end of season presentation day/evening.	JF
21/233	<u>Garden Club/Village Tubs Update</u> To consider and decide the future maintenance and planting of the village flower tubs and consider the following options: a) Approve the return of the Garden Club; b) Approve for the tubs to be added to the maintenance contract; c) Reduce the amount of flower tubs around the village from 17 to less; d) Remove all tubs other than the ones on Main Road.	DF
PLANNING APPLICATIONS		
21/234	<u>21/00952/HOU – Church Farm, 2 Bramble Drive, Newbold Verdon</u> Single storey side extension.	ALL
21/235	<u>21/00684/TCA – 41 Main Street, Newbold Verdon</u> Yew Tree Crown Reduction by 2-3 metres. To ratify Council's decision to object to the works to this tree.	ALL
21/236	<u>21/00971/CONDIT – The Swan, 22 Main Street, Newbold Verdon</u> Variation to condition 2 (plans attached) to planning permission 20/00472/FUL, to alter the design of the property.	ALL

21/237	<u>21/00987/HOU – 39 Bagworth Road, Newbold Verdon</u> First floor front extension.	ALL
21/238	<u>21/00990/HOU – 32 Peters Avenue, Newbold Verdon</u> Single storey extension to house.	ALL
21/239	<u>APPEAL 21/01001/REM - 73 Mill Lane, Newbold Verdon</u> Approval of reserved matters (appearance, landscaping, layout & scale) of outline planning permission 20/00702/OUT (Appeal reference: APP/K2420/W/20/3259585) for 1 dwelling	ALL

21/240 ACCOUNTS

Accounts for Payment – Current Account

- a) RESOLVE to approve all payments being made, as set out in the table below.
b) Resolve to ratify all payments made in August as per the list of invoices circulated to Council.

Ref.	Payee	Description	Amount
BACS	Josie Flavell	Clerk's September Salary	£2,024.08
BACS	Glynis Parker	Cleaners September Salary	£586.40
BACS	Michael Parker	Caretakers September Salary	£98.90
D/D	NEST Pension	Employee and Employers contribution to Clerk's pension - September	£187.99
BACS	Josie Flavell	Mileage Claim: Garden Club meeting Saturday 4 th September Total: 30 Miles at 0.45p per mile	£27.00
BACS	Michael Parker	Reimbursement for purchase of mop heads and bin liners for the pavilion.	£38.40
BACS	Wellers Headley Solicitors	Baptist Church land transfer legal fees – Inv. 807153	£900.00
BACS	Wellers Headley Solicitors	Baptist Church land registry searches legal fees – Inv. 807597	£32.40
BACS	Rural Community Council	REFUND of Grant paid to NVPC accidentally.	£500.00
D/D	Everflow	Water services monthly fees – Alans Way Pavilion Inv. 1097439	£131.25
D/D	EDF Energy	Monthly electricity fees - August	£191.00
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BACS	Anmic Consulting	Installation of various signs – H&S, Fire, Deep water inc. CCTV signs for Dragon Lane – Inv. A19-NVPC-017	£854.84
BACS	Burnt Oak Developments	Monthly maintenance fee (July) – Inv. 02191	£1,183.18
BACS	Hallmaster	Renewal of Annual Contract – Inv. HM-3335	£164.49
BACS	Burnt Oak Developments	Monthly maintenance fee (June) and installation of tree rings at Dragon Lane orchard – Inv. 02152	£2,983.18
BACS	John Freeman	Mole (pest) control at the cemetery – Inv. 2921	£120.00
BACS	Fire & Water Heating & Plumbing	Supply and fit of five Dudley turbo toilet syphons to stop leaks – Inv. 1056	£298.80
BACS	British Telecomm	Monthly office phone bill, broadband and mobile phone fees – Bill: M008 1YQT	£52.26
BACS	Chubb Fire & Security Ltd	Annual fire extinguisher service (Pavilion) – Inv. 8831536	£367.63
BACS	Rural Community Council	Renewal of annual membership – Inv. 446	£60.00
BACS	Maine Business Systems	Printer hire fees (quarterly) – Inv. 163552	£69.98
BACS	Seton (T/A Brady Corp)	Purchase of CCTV signs (Dragon Lane) – Inv. 9303351479	£166.22
BACS	Viking	Stationery order – Inv. 403403	£39.80

Invoices highlighted in grey were paid between meetings during August, as per a previous resolution made by Council at the July meeting.

21/241	<p>Balance of Accounts (as at 31.08.2021)</p> <p>To NOTE the balances and reconciliations for August 2021.</p> <ul style="list-style-type: none"> ▪ Current Account Balance £6,643.87 ▪ Deposit Account Balance £112,827.63 <p>TOTAL £119,471.50</p>	<p>Reserves</p> <table border="0"> <tr><td>Heritage Walk</td><td>£17,270.00</td></tr> <tr><td>Newbold Heath (Green Energy)</td><td>£10,080.96</td></tr> <tr><td>Adult Gym Equip.</td><td>£11,756.00</td></tr> <tr><td>Library Website</td><td>£1,374.00</td></tr> <tr><td>PPE Equipment</td><td>£200.00</td></tr> <tr><td>Sports Pavilion</td><td>£6,400.00</td></tr> <tr><td>Sports Ground and All Weather</td><td>£4,640.00</td></tr> <tr><td>Heritage Board Project</td><td>£1,425.00</td></tr> <tr><td>Memorial Garden</td><td>£1,000.00</td></tr> <tr><td>Cemetery Memorial Garden</td><td>£2,000.00</td></tr> <tr><td>Neighbourhood Plan</td><td>£5,000.00</td></tr> <tr><td><u>General Reserves</u></td><td><u>£77,202.00</u></td></tr> <tr><td>TOTAL</td><td>£138,347.96</td></tr> </table>	Heritage Walk	£17,270.00	Newbold Heath (Green Energy)	£10,080.96	Adult Gym Equip.	£11,756.00	Library Website	£1,374.00	PPE Equipment	£200.00	Sports Pavilion	£6,400.00	Sports Ground and All Weather	£4,640.00	Heritage Board Project	£1,425.00	Memorial Garden	£1,000.00	Cemetery Memorial Garden	£2,000.00	Neighbourhood Plan	£5,000.00	<u>General Reserves</u>	<u>£77,202.00</u>	TOTAL	£138,347.96																																						
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21/243	<p>Emails: LRALC – Friday Round Robin Updates Emails: HBBC – regarding waste collection disruptions Email: HBBC – press releases (added to Facebook and website)</p>																																																																	
21/244	ITEMS FOR NEXT AGENDA																																																																	