



## ORDINARY PARISH COUNCIL MEETING

On Monday 06 September 2021 at 7.00pm

*Council Members are hereby summoned to attend a meeting of  
Newbold Verdon Parish Council, to be held at The Sports Pavilion, Alans Way,  
Newbold Verdon, Leicester, LE9 9LB*

Please inform the Clerk of your apologies, if you are unable to participate:

Tel: 07483 347773 Email: [clerk@newboldverdonpc.org.uk](mailto:clerk@newboldverdonpc.org.uk)

Signed: *J. Flavell* Josie Flavell, Parish Clerk

**Public Participation:** Members of the public and press are invited to address Council on any matter relating to the business to be transacted during the public session. Up to 20 minutes will be set aside for this purpose.

### AGENDA

<b>21/212</b>	<b>PUBLIC OPEN SESSION</b>	
	a) To receive statements and views of the general public against business to be transacted i.e. agenda items. b) To receive the Borough Councillor report. c) To receive the Country Councillor report.	
<b>21/213</b>	<b>APOLOGIES</b>	
	To report all apologies.	
	<b>DECLARATION OF INTERESTS</b>	
21/214	To receive and consider any declaration of disclosable pecuniary or other interests (DPI).	
21/215	To receive and consider all dispensations or written requests for dispensation of DPI to consider.	
<b>21/216</b>	<b>MINUTES</b>	
	Resolve to the Chairman approving the minutes of the Ordinary Parish Council meeting and Confidential Closed Session held on 05 July 2021.	
	<b>ITEMS FROM PREVIOUS MINUTES</b>	
21/217	<u>Heritage Board Project Working Group (Min Ref. 21/176)</u> a) To receive an update from Chairman Finney. b) Resolve to apply for the Structure Licence at a cost of £75.00 and approve the Clerk to make payment of this between meetings. c) To approve a Graphic Designer from the quotes circulated to council prior to the meeting, to create the Heritage Board artwork.	DF
21/218	<u>Arnolds Crescent POS (Min Ref. 21/179)</u> Resolve to consider and approve the quote received from Burnt Oaks for works to the hedge.	JF
21/219	<u>Mallory Close Vegetation (Min Ref. 21/182)</u> a) To receive an update from the Clerk. b) To consider and resolve to apply for the new trees on Mallory Close to be added to the Queens Green Canopy Project with the Woodland Trust, as part of the Queen's Jubilee Celebrations.	JF MB
21/220	<u>Jubilee Celebrations (Min Ref. 21/187)</u> Resolve to review and approve the draft Terms of Reference for the Jubilee Celebrations Working Group, as circulated to council prior to the meeting.	ALL

21/221	<u>Heritage Walk Play Area Equipment (Min Ref. 21/189)</u> Resolve to consider and approve one of the three quotes circulated to council prior to the meeting for the new play equipment installation.	JF
21/222	<u>Gym Equipment Update (Parish Initiative Fund - Min Ref. 21/190)</u> a) Resolve to approve the retrospective decision made by Council between meetings (as per June minute ref. 21/190) to approve the quote from FreshAir Fitness for £11,984.27 +VAT. b) Resolve to approve a location for the installation of the equipment as per the recommendations received from both the Green Space Committee and the Contractor.	JF
<b>GENERAL MATTERS</b>		
21/223	<u>Speed Indicator Data Download</u> To receive an update from Cllr Sheppard-Bools concerning the data download.	MB
21/224	<u>Sports Field Drainage Update</u> To receive an update from the Clerk.	JF
21/225	<u>Dragon Lane CCTV Software Update</u> To receive an update from the Clerk.	JF
21/226	<u>Hallmaster Annual Contract</u> Resolve to ratify the payment made between meetings to renew the annual contract at a cost of £137.00 +VAT.	JF
21/227	<u>Christmas Fayre</u> Resolve to approve the use of the pavilion for the village Christmas Fayre.	DF
21/228	<u>Market Bosworth Football Club Licence</u> Resolve to approve the Licence application to sell alcohol by Market Bosworth Football Club, for their presentation event being held on 12 <sup>th</sup> September.	JF
21/229	<u>Green Flag Award</u> Resolve to consider applying for a Green Flag Award for Dragon Lane recreation ground and approve the application fees, as per information circulated prior to the meeting.	JC
21/230	<u>Sports Field Working Group</u> a) To receive an update about the first meeting of this working group from Cllr Tessier. b) Resolve to approve the public consultation survey regarding the sports ground facilities, as circulated to council prior to the meeting and make comment on revisions/improvements. c) To consider the request made by the land owner to purchase the land adjacent to the sports ground, to extend the sports field.	AT JF JF
21/231	<u>Dogs Signage – Dragon Lane</u> Consider a request from a member of public to have signage erected at the recreational ground regarding dogs being kept on leads.	JF
21/232	<u>Cricket Club Licence</u> Resolve to approve the extended Licence application to sell alcohol from 2pm, opposed to starting at 6pm as per the current licence, for their end of season presentation day/evening.	JF
21/233	<u>Garden Club/Village Tubs Update</u> To consider and decide the future maintenance and planting of the village flower tubs and consider the following options: a) Receive an update from the Clerk and discuss and approve the return of the Garden Club; b) Approve for the tubs to be added to the maintenance contract; c) Reduce the amount of flower tubs around the village from 17 to less; d) Remove all tubs other than the ones on Main Road.	DF
21/334	<u>Pavilion Changing Room Lights</u> Resolve to approve the quote from RS Electrical Ltd to have all the lights changed in line with regulations at a cost of £450.00 +VAT.	JF/DF

21/335	<u>Members Highway Fund</u> Resolve to consider and approve items on the list provided by Cllr Ross Hill, of highways initiatives for the Parish and agree reasons as to why these are needed.	ALL
21/336	<u>Rural Community Council Membership Renewal</u> Resolve to ratify the retrospective payment made to RCC to renew the annual membership.	JF
21/337	<u>Annual Insurance Policy Renewal</u> Resolve to approve the insurance policy renewal quote from Came & Co., as circulated prior to the meeting.	JF

#### PLANNING APPLICATIONS

21/238	<u>21/00952/HOU – Church Farm, 2 Bramble Drive, Newbold Verdon</u> Single storey side extension.	ALL
21/239	<u>21/00684/TCA – 41 Main Street, Newbold Verdon</u> Yew Tree Crown Reduction by 2-3 metres. To ratify Council's decision to object to the works to this tree.	ALL
21/240	<u>21/00971/CONDIT – The Swan, 22 Main Street, Newbold Verdon</u> Variation to condition 2 (plans attached) to planning permission 20/00472/FUL, to alter the design of the property.	ALL
21/241	<u>21/00987/HOU – 39 Bagworth Road, Newbold Verdon</u> First floor front extension.	ALL
21/242	<u>21/00990/HOU – 32 Peters Avenue, Newbold Verdon</u> Single storey extension to house.	ALL
21/243	<u>APPEAL 21/01001/REM - 73 Mill Lane, Newbold Verdon</u> Approval of reserved matters (appearance, landscaping, layout & scale) of outline planning permission 20/00702/OUT (Appeal reference: APP/K2420/W/20/3259585) for 1 dwelling	ALL

#### 21/244 ACCOUNTS

##### Accounts for Payment – Current Account

- a) RESOLVE to approve all payments being made, as set out in the table below.  
b) Resolve to ratify all payments made in August as per the list of invoices circulated to Council, highlighted in grey.

Ref.	Payee	Description	Amount
BACS	Josie Flavell	Clerk's September Salary	£2,024.08
BACS	Glynis Parker	Cleaners September Salary	£586.40
BACS	Michael Parker	Caretakers September Salary	£98.90
D/D	NEST Pension	Employee and Employers contribution to Clerk's pension - September	£187.99
BACS	Josie Flavell	Mileage Claim: Garden Club meeting Saturday 4 <sup>th</sup> September Total: 60 Miles at 0.45p per mile	£27.00
BACS	Michael Parker	Reimbursement for purchase of mop heads and bin liners for the pavilion.	£38.40
BACS	Wellers Headley Solicitors	Baptist Church land transfer legal fees – Inv. 807153	£900.00
BACS	Wellers Headley Solicitors	Baptist Church land registry searches legal fees – Inv. 807597	£32.40
BACS	Rural Community Council	<b>REFUND</b> of Grant paid to NVPC accidentally.	£500.00
BACS	GB Locksmiths & Installations Ltd	Change of locks to the all-weather lighting box – Inv. 1993	£190.00
D/D	Everflow	Water services monthly fees – Alans Way Pavilion Inv. 1097439	£131.25
D/D	EDF Energy	Monthly electricity fees - August	£191.00
D/D	EDF Energy	Monthly electricity fees - July	£191.00
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D/D	NEST Pension	Employee and Employers contribution to Clerk's pension – August	£187.99
BACS	Anmic Consulting	Installation of various signs – H&S, Fire, Deep water inc. CCTV signs for Dragon Lane – Inv. A19-NVPC-017	£854.84

BACS	Burnt Oak Developments	Monthly maintenance fee (July) – Inv. 02191	£1,183.18
BACS	Hallmaster	Renewal of Annual Contract – Inv. HM-3335	£164.49
BACS	Burnt Oak Developments	Monthly maintenance fee (June) and installation of tree rings at Dragon Lane orchard – Inv. 02152	£2,983.18
BACS	John Freeman	Mole (pest) control at the cemetery – Inv. 2921	£120.00
BACS	Fire & Water Heating & Plumbing	Supply and fit of five Dudley turbo toilet syphons to stop leaks – Inv. 1056	£298.80
BACS	British Telecomm	Monthly office phone bill, broadband and mobile phone fees – Bill: M008 1YQT	£52.26
BACS	Chubb Fire & Security Ltd	Annual fire extinguisher service (Pavilion) – Inv. 8831536	£367.63
BACS	Rural Community Council	Renewal of annual membership – Inv. 446	£60.00
BACS	Maine Business Systems	Printer hire fees (quarterly) – Inv. 163552	£69.98
BACS	Seton (T/A Brady Corp)	Purchase of CCTV signs (Dragon Lane) – Inv. 9303351479	£166.22
BACS	Viking	Stationery order – Inv. 403403	£39.80

21/245	<b>Balance of Accounts (as at 31.08.2021)</b>		<b>Reserves</b>																										
	<p>To NOTE the balances and reconciliations for August 2021.</p> <ul style="list-style-type: none"> <li>Current Account Balance £6,643.87</li> <li>Deposit Account Balance £112,827.63</li> </ul> <p><b>TOTAL £119,471.50</b></p>		<table border="0"> <tr><td>Heritage Walk</td><td>£17,270.00</td></tr> <tr><td>Newbold Heath (Green Energy)</td><td>£10,080.96</td></tr> <tr><td>Adult Gym Equip.</td><td>£11,756.00</td></tr> <tr><td>Library Website</td><td>£1,374.00</td></tr> <tr><td>PPE Equipment</td><td>£200.00</td></tr> <tr><td>Sports Pavilion</td><td>£6,400.00</td></tr> <tr><td>Sports Ground and All Weather</td><td>£4,640.00</td></tr> <tr><td>Heritage Board Project</td><td>£1,425.00</td></tr> <tr><td>Memorial Garden</td><td>£1,000.00</td></tr> <tr><td>Cemetery Memorial Garden</td><td>£2,000.00</td></tr> <tr><td>Neighbourhood Plan</td><td>£5,000.00</td></tr> <tr><td><u>General Reserves</u></td><td><u>£77,202.00</u></td></tr> <tr><td><b>TOTAL</b></td><td><b>£138,347.96</b></td></tr> </table>		Heritage Walk	£17,270.00	Newbold Heath (Green Energy)	£10,080.96	Adult Gym Equip.	£11,756.00	Library Website	£1,374.00	PPE Equipment	£200.00	Sports Pavilion	£6,400.00	Sports Ground and All Weather	£4,640.00	Heritage Board Project	£1,425.00	Memorial Garden	£1,000.00	Cemetery Memorial Garden	£2,000.00	Neighbourhood Plan	£5,000.00	<u>General Reserves</u>	<u>£77,202.00</u>	<b>TOTAL</b>
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21/246	<b>Income</b>				
	<b>Date</b>	<b>Account</b>	<b>Income Received</b>	<b>Amount</b>	
	01/07/21	Deposit Account	Newbold Verdon Cricket Club – monthly rent fee	£166.66	
	20/07/21		Market Bosworth AFC - June football pitch hire fees	£240.00	
	21/07/21		HMRC VAT Refund – year end	£4,701.01	
	21/07/21		Rural Community Council Grant – <b>sent in error</b>	£500.00	
	23/07/21		All Weather pitch fees for June (Freeman)	£48.00	
	30/07/21		All weather pitch hire fees (Bell)	£60.00	
	28/07/21		Double burial plot reservation fee	£250.00	
	01/08/21		Newbold Verdon Cricket Club – monthly rent fee	£166.66	
	09/08/21		All weather pitch hire fees July (Freeman)	£60.00	
	10/08/21		Pavilion hire fees (Wine Club)	£25.00	
	13/08/21		Burial Fee	£60.00	
	17/08/21		Burial and Burial Plot Reservation Fees	£375.00	
	20/08/21		Groundworks Grant (Neighbourhood Plan)	£5,000.00	
	31/08/21		All weather pitch fees (Bell)	£60.00	
	01/09/21		HBBC final precept payment for 2021/22 year	£42,438.00	
				<b>TOTAL</b>	<b>£54,125.33</b>
<b>INTERNAL BANK TRANSFERS</b>					
	<b>Date</b>	<b>Account</b>	<b>Income Received</b>	<b>Amount</b>	
	15/07/21	Deposit Account to Current Account	Transfer to bolster funds	£30,000.00	
	10/08/21		Transfer to bolster funds	£10,000.00	
	01/09/21		Transfer to bolster funds	£10,000.00	

<b>CIRCULATIONS TO NOTE</b>	
21/247	Emails: LRALC – Friday Round Robin Updates                      Emails: HBBC – regarding waste collection disruptions Email: HBBC – press releases (added to Facebook and website)
21/248	<b>ITEMS FOR NEXT AGENDA</b>