



Newbold Verdon PARISH COUNCIL

NOTICE OF ORDINARY PARISH COUNCIL MEETING On Monday 05 October 2020 at 6.30pm

Pursuant to The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings)
England Regulations 2020

**Council Members are hereby summoned to attend a meeting of
Newbold Verdon Parish Council to be held by video conference. Please use the following login details:**

<https://us02web.zoom.us/j/4680099624?pwd=Mk9VeGxlUkRacnRGRbWVEeWh3dWRvZz09>

Meeting ID: 468 009 9624

Passcode: 774988

Please inform the Clerk of your apologies, if you are unable to join.

Tel: 07483 347773 **Email:** clerk@newboldverdonpc.org.uk

Signed: *J. Flavell* Josie Flavell, Clerk

AGENDA

20/771	APOLOGIES	
	To receive any reported apologies.	
	PUBLIC PARTICIPATION	
20/772	To hear any issues / views from the general public.	
20/773	DECLARATION OF INTERESTS	
	a) To consider any Declarations of Disclosable Pecuniary or Other Interests (DPI).	
	b) To consider any Dispensations or written requests for dispensation of DPI.	
20/774	MINUTES	
	RESOLVE to the Chairman approving the Ordinary Parish Council Meeting minutes held on 07 September 2020, Extra Ordinary Council Meeting held on 17 September 2020 and the Confidential Meeting Minutes held 17 th September 2020, as true and accurate records.	
	ITEMS FROM PREVIOUS MINUTES	
20/775	<u>CCTV (Minute Ref. 20/765)</u> a) To receive an update from the Chairman. b) Resolve to approve one of the quotes received from JS Electrical as follows: i. Swann CCTV system SWDVK - £1,200 (inc. labour charges) ii. Swann CCTV system SODVK - £900.00 (inc. labour charges) iii. Yale SV-8C-4ABFK CCTV system - £880.00 (inc. labour charges)	DF
20/776	<u>All Weather Pitch Re-surfacing (Min. Ref. 20/694)</u> To receive an update from the Clerk concerning grant funding.	JF
20/777	<u>Lease Agreement – Market Bosworth Football Club (Min. Ref. 20/706)</u> Resolve to the Chairman and another Council member approving the lease agreement outside of a council meeting due to Covid-19.	JF
20/778	<u>Maintenance of Friendly Bench (Min. Ref. 20/740)</u> a) Resolve to approve the quote received from Anmic Consulting to refurbish the bench and plant boxes at a cost of £403.00. b) Resolve to remove all planting from the plant pots due to vandalism, until the CCTV is installed and replant at that time.	JF

20/779	<u>Mallory Close – Severn Trent Request</u> a) To receive an update from the Clerk. b) Resolve to agree for the transfer of the plants installed by Severn Trent to the Parish Council and for the Chairman to approve the transfer letter.	ALL
GENERAL MATTERS		
20/780	<u>Climate Change Working Group</u> a) To discuss and agree whether to create a Climate Change Group. b) Discuss and agree draft terms of reference.	BC
20/781	<u>Burial Regulations</u> Resolve to approve the revised Burial Regulations as circulated prior to the meeting.	JF
20/782	<u>Cemetery Shed</u> Resolve to ratify the decision made outside of a meeting to remove the shed from the cemetery to create more burial plots and to remove the concrete base, at a cost of £525.00 by GB Enterprises.	DF
20/783	<u>National Pay Increase</u> Resolve to approve the mandatory national pay increase to the Clerk/RFO of 2.75% as agreed by the Unions, which is to be back dated to 1 st April 2020.	ALL
20/784	<u>Dragon Lane Project</u> a) To receive an update from the Clerk. b) Resolve to approve the chosen contractor from 3 tenders received, at a cost of £97,588.40 (+VAT) and to award the contract to Wilby Albans and Sons Limited. c) Resolve to the Clerk in conjunction with the Chairman, approving which Principal Designer to use for the project to cover the CDM Regulations outside of monthly meetings, at a cost of circa £2,000.	JF
20/785	<u>Parking Restrictions – Alans Way</u> To discuss whether double yellow lines should be installed across the entrance to Alans Way Sports Field and resolve to the Clerk applying for such.	JF/DF
20/786	<u>Maintenance Quotes</u> To receive an update from the Clerk and resolve to approve the following quotes from our maintenance contractor Burnt Oak Developments, as follows: a) Weeding and clearing of wild flower area/bank £1,100.00 +VAT b) Weeding, clearing and spreading wild flower seed of wild flower area/bank £2,950.00 +VAT. c) Weed killing all council owned sites at £190.00 +VAT per session. Two sessions are required per year. Resolve to have one weed spray session this autumn and then two session scheduled for spring and autumn 2021. d) Remove the mound of soil and debris next to the Alans Way car park, to include seeding and grassing afterwards £2910.00 +VAT. e) Tree Survey of all trees within the Parish Council remit, which includes a full report £1200.00 +VAT. f) Cutting of cemetery conifer hedge (council owned side only) £300.00 +VAT. TOTAL £5,700.00 +VAT (total price includes item A and NOT item B)	JF
20/787	<u>Charles Arnold Baker 12th Edition</u> Resolve to the Clerk purchasing the newest edition of the above mentioned at a cost of £149.99.	JF
20/788	<u>Newbold Heath Funds</u> To receive an update from the Clerk.	JF
20/789	<u>Website Working Group</u> Resolve to create a working group to oversee reviewing the website on a monthly basis for up to date content and ensuring it is compliant with the new Regulations.	DF

20/790	<u>Wildflower Verges Scheme 2021/22</u> a) To discuss the initiative. b) Resolve to apply for the scheme and decide which locations would benefit.	ALL
20/791	<u>Signage – Alans Way</u> Resolve to approve the order of 2 x A4 signs for Alans Way concerning the locked gates at a cost of £21.00 per sign. Total £42.00 +VAT.	JF

PLANNING

20/792	<u>20/00835/FUL – Land East of Bosworth Lane, Osbaston, Leics</u> Erection of two agricultural buildings for the storage of agricultural machinery and grain.	ALL
20/793	<u>20/00911/HOU – 15 Jubilee Road, Newbold Verdon</u> Front porch.	ALL
20/794	<u>20/00896/HOU – 3A Merrylees Road, Newbold Verdon</u> One outbuilding.	ALL

20/795 ACCOUNTS AND FINANCE

Resolve to approve all payments as set out in the below table and authorise the Clerk to pay these via BACS.

Ref.	Payee	Description	Amount
BACS	Josie Flavell	Clerk's October Salary	£1,709.24
BACS	Glynis Parker	Caretakers October Salary	£564.00
BACS	HMRC	Monthly NI and Tax contributions for October	£764.14
BACS	Anmic Consulting	Assembly and instalment of new benches. Completion of Fire Risk Assessment (pavilion) – Inv.A19-NVP-07	£173.50
BACS	LRALC	Employment Law training course and Councillor Training Course – Inv. 19/1065	£80.00
BACS	Burnt Oaks Developments	Monthly grass cutting fee, slitting fee (sports field) and weed spraying all weather pitch – Inv. TBC	£1,183.17
BACS	Came & Company	Annual Insurance policy renewal fees – Inv. 21092020	£2,805.00
BACS	Josie Flavell	Reimbursement of Zoom monthly fee (October) – Inv. TBC	£14.39
BACS	TP Jones Chartered Accountants	Quarterly payroll services fee – Inv. TPJ/P780	£79.20
BACS	Cadeby Tree Sales Ltd	Supply, delivery and installation of 2020 Christmas Tree – Inv. 11631	£480.00
BACS	Everflow Water	Water services bill – Inv. 678949	£115.56
BACS	Creative Sign & Design	Supply of various signs for the parish and cemetery. Inv. 1005939	£380.40
D/D	Hinckley & Bosworth Borough Council	Dog bin collection quarterly fee – Inv. 4001827033	£514.80
D/D	Hinckley & Bosworth Borough Council	Litter bin collection quarterly fee – Inv. 4001825666	£321.10
D/D	British Telecommunications	Monthly broadband, mobile and office phone bill – M027 14	£76.24

20/796 QUARTER 2 ACCOUNTS

To receive the finance report for Quarter 2.

20/797 ITEMS FOR NEXT AGENDA

The meeting will be closed in full at this juncture in the meeting to allow council to discuss confidential matter.

20/798 CLOSURE OF COUNCIL MEETING

Pursuant to Standing Order 3.0(d) Council will close the meeting to the public due to the need to discuss confidential matters as follows: **Newbold Verdon Cricket Club**