



# Newbold Verdon

## PARISH COUNCIL

### NOTICE OF EXTRA ORDINARY PARISH COUNCIL MEETING

On Thursday 19 November 2020 at 6.30pm

Pursuant to The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) England Regulations 2020

**Council Members are hereby summoned to attend a meeting of Newbold Verdon Parish Council to be held by video conference. Please use the following login details:**

<https://us02web.zoom.us/j/4680099624?pwd=Mk9VeGxlUkRacnRGbWVEeWh3dWRvZz09>

**Meeting ID:** 468 009 9624

**Passcode:** 774988

**Please inform the Clerk of your apologies, if you are unable to join.**

**Tel:** 07483 347773 **Email:** [clerk@newboldverdonpc.org.uk](mailto:clerk@newboldverdonpc.org.uk)

**Signed:** *J. Flavell* Josie Flavell, Clerk

## AGENDA

### OPENING PROCEDURES

20/841	To receive and approve all reported apologies.
20/842	OPEN MEETING (Public Participation) - to receive comments from the general public concerning items contained within the meeting agenda.
20/843	To consider any declaration of disclosable pecuniary or other interests (DPI).
20/844	To consider any dispensations or written requests for dispensation of DPI.

### ITEMS FROM PREVIOUS MINUTES

20/845	<u>Dragon Lane Project (Min Ref. 20/837)</u> a) To receive an update regarding the project and Toddler Play Area issues. b) Resolve to approve the revised contract (as circulated) with the contractor Willy Albans at an increased amount of £107,938.64 (inc. 10% contingency) from the original amount approved £84,387.25 on 6 <sup>th</sup> November, due to the issues discovered at the toddler play area and the remedial works required to make it safe and fit for purpose.	DF/JF
20/846	<u>CCTV (Minute Ref. 20/838)</u> Resolve to approve the purchase and installation of the new/extra camera at a cost of £95.00	DF
20/847	<u>Pavilion Electrics and PAT Testing (20/839)</u> Resolve to approve the quote received from John Unwin Electrical Contractors at a cost of £787.02 to complete the circuit box/breaker (pavilion), PAT testing, all weather lights switch and replace faulty heater (pavilion)	DF
20/848	<u>Everflow Water Contract – Pavilion</u> Resolve to approve this contract being paid by Direct Debit and allow the Clerk to set this up	JF

### 20/849 ACCOUNTS AND FINANCE

- a) Resolve to approve the Clerk purchasing the defibrillator parts and batteries using her own debit card and refunding herself straight away via BACS, due to the cost exceeding £500.00
- b) Resolve to approve all payments as set out in the below table and authorise the Clerk to pay these via BACS.

Ref.	Payee	Description	Amount
BACS	Josie Flavell	Clerk's expenses – reimbursement for purchase of oak tree for sports field	£55.97
BACS	Dianne Finney	Chairman expenses – reimbursement for purchase of CCTV signs, poppy wreath and keys cut for Bells Lane	£49.75

<b>20/849 ACCOUNTS AND FINANCE</b>			
<b>Ref.</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
BACS	Viking Direct	Printer ink, paper and stationery. Inv. 337762	£66.72
BACS	Maine Business Systems	Printer hire – quarterly fee Inv. 160352	£69.98
BACS	GB Enterprises	Removal of shed and concrete base at cemetery – Inv. 2020-077	£250.00
BACS	Academic Solutions	CDM Regulation fees for Dragon Lane Project – 50% fees. Inv. 5384	£960.00
BACS	Newbold Verdon Gardening Club	Replacement of bulbs etc for village flower pots. Inv. 21.10.20	£288.35
BACS	G Seller	Replacement headstone – Inv. 421.80	£4,320.00
BACS	Jupiter Play	Dragon Lane play area equipment – Inv. NVPC-021 <b>TO BE PAID BY HBBC</b>	£16,824.96
BACS	Josie Flavell	Clerk expenses – reimbursement for Council's Zoom account. November fees. Inv. 50235924	£14.39
BACS	Ecovision	Extra CCTV camera installation at pavilion – Inv. 6283	£95.00
D/D	Everflow Water	Pavilion water services fees – Inv. 739182	£140.21
<b>20/850 ITEMS FOR NEXT AGENDA</b>			